

LEDSHAM PARISH COUNCIL

NOTICE OF THE ANNUAL MEETING OF THE COUNCIL

You are hereby summoned to attend the Annual Meeting of Ledsham Parish Council to be held at the **Chequers Inn, Ledsham** on **Wednesday 15th May 2019** commencing at **7.15 p.m.** for the purpose of transacting the following business.

Mr C Pilkington
Clerk to Ledsham Parish Council

AGENDA

- 1. ELECTION OF CHAIRMAN**
To elect a Chairman of the Council for 2019/2020
- 2. ELECTION OF VICE-CHAIRMAN**
To elect a Vice-Chairman of the Council for 2019/2020
- 3. APOLOGIES**
To receive apologies for absence and to approve reasons for absence
- 4. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
(a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
(b) To receive and decide upon requests for dispensations to councillors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 5. PUBLIC PARTICIPATION SESSION**
To receive questions, comments and suggestions for items for further consideration by the Parish Council from members of the public
- 6. PARISH COUNCIL MEETINGS**
To receive and confirm the minutes of the Parish Council meeting held on 17th April 2019
- 7. ORDINARY VACANCY**
To consider filling the ordinary vacancy on the Parish Council arising from the recent elections to the Council
- 8. MEMBERSHIP OF COMMITTEES AND REPRESENTATIVES TO OUTSIDE BODIES**
(a) To agree the membership of the Staffing Committee for 2019/2020
(b) To appoint the internal control checks councillors for 2019/2020

- (c) To agree representatives to YLCA Leeds Branch meetings for 2019/2020
- (d) To agree representatives to the Leeds City Council Outer East Community Committee Meeting for 2019/2020

9. UPDATE OF ONGOING ISSUES AND CONSIDERATION OF FURTHER ACTION

- (a) Extension of parish churchyard – To receive an update and to consider any action required
- (b) Provision of a defibrillator – To receive an update and to consider any action required
- (c) Lighting in Jubilee Garden – To receive an update and to consider any action required
- (d) Development on site on A63 – To receive an update and to consider any action required
- (e) Speeding through the village – To receive an update and to consider any action required
- (f) Water leak on Claypit Lane – To receive an update and to consider any action required
- (g) Flytipping – To receive an update and to consider any action required
- (h) Village tidy up day – To receive an update and to consider any action required

10. PARISH MATTERS

- (a) Planning Application 18/06474/FU, Alteration and extension of existing garage to form two bed residential accommodation, Aran House, Claypit Lane, Ledsham – To note the appeal against the refusal of the application by the planning authority and to consider any action required
- (b) Annual Parish Meeting Wednesday 17th April 2019 – To receive the draft minutes and to consider any action required

11. POLICIES

- (a) To adopt a complaints policy
- (b) To adopt a grant awarding policy
- (c) To adopt a revised model publication scheme
- (d) To adopt a risk assessment policy

12. FINANCIAL MATTERS

- (a) To receive and approve the bank reconciliation (dated 1st May 2019) and to examine the bank statements
- (b) To receive and approve the expenditure to budget document (dated 10th May 2019)
- (c) To review the insurance requirements of the Council for 2019/2020 and to renew the policy for the year
- (d) To approve the following payments:
 - (i) Mr Chris Pilkington, 2018/2019 Q4 expenses, amount to be tabled
 - (ii) 2Commune Ltd, Website and e-mail account for 2019/2020, £342
 - (iii) Came & Company Insurance Brokers, 2019/2020 Insurance Policy, £218

(iv) Yorkshire Local Councils Associations, 14th June 2019 councillor training course, £115

(v) Ledsham with Fairburn Parochial Church Council, contribution to churchyard extension project, £99

(e) To consider making a grant to St. Gemma's Hospice in memory of former chairman of the Council, Mr Richard Smeed.

(f) To receive an internal controls checks report and to decide on any action required

13. CORRESPONDENCE

(a) Yorkshire Local Councils Associations, June 2019 to November 2019 training programme – To agree any action required

(b) To note the contents of the correspondence file and to decide on any action required

14. ITEMS FOR THE AGENDA OF THE NEXT MEETING

To agree on items to be included on the agenda of the next meeting of the Council

15. DATE AND VENUE OF NEXT MEETING

To agree that the next meeting of the Council will take place on Wednesday 26th June 2019 at 7.15pm at the Chequers Inn, Ledsham

CIRCULATION

Councillors A Taylor (Chairman), E Broughton, A Knight, A O'Leary, P Parkes and C Woodall.

Chris Pilkington



Clerk/Responsible Financial Officer to Ledsham Parish Council

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10th May 2019