

LEDSHAM PARISH COUNCIL

NOTICE OF A MEETING OF THE COUNCIL

You are hereby summoned to a meeting of Ledsham Parish Council to be held on **Wednesday 24th June 2020** commencing at **7p.m.** for the purpose of transacting the following business.

Due to the current coronavirus epidemic and further to the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the meeting will be held virtually via Zoom (<https://zoom.us/j/93406077949>).

Mr C Pilkington
Clerk to Ledsham Parish Council

AGENDA

- 1. APOLOGIES**
To receive apologies for absence and to approve reasons for absence
- 2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon requests for dispensations to councilors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 3. PUBLIC PARTICIPATION SESSION**
To receive questions, comments, and suggestions for items for further consideration by the Parish Council from members of the public
- 4. PARISH COUNCIL MEETINGS**
To receive and confirm the minutes of the Annual Meeting of the Parish Council held on 27th May 2020
- 5. UPDATE OF ONGOING ISSUES AND CONSIDERATION OF FURTHER ACTION**
 - (a) Provision of a defibrillator – To receive an update and to consider any action required
 - (b) Speeding through the village – To receive an update and to consider any action required
 - (c) Proposed motorway service area at Lumby, South Milford – To receive an update and to consider any action required
 - (d) Plans by the Wheler Foundation for the future of its land and property – To receive an update and to consider any action required

- (e) Parking at end of Newfield Wood near to RSPB Fairburn Ings Centre – To consider any action required

6. PARISH MATTERS

- (a) Planning Application 20/03122/FU/E, Construction of an agricultural barn, New Farm, Newton Lane, Ledston – To consider any response required
- (b) Jubilee Garden – To note the impending retirement of the gardener and to consider future maintenance arrangements
- (c) Ledston Lodge Education Centre – To consider an offer from the Estate to use the building as a regular venue for meetings

7. MEETINGS

- (a) Yorkshire Local Councils Associations Leeds Branch Meeting, Tuesday 16th June 2020 – To receive a report and to consider any action required

8. POLICIES

- (a) To agree a scheme of delegation to the Clerk

9. FINANCIAL MATTERS

- (a) To receive the report of the internal auditor for 2019/2020 and to consider any action required
- (b) To review the effectiveness of the system of internal controls and to consider any action required
- (c) To approve and complete the Annual Governance and Accountability Return for 2019/2020 including the certificate of exemption from needing a limited assurance review and to confirm the dates for the period of exercise of public rights
- (d) To receive and approve the bank reconciliation (dated 1st June 2020) and to examine the bank statements
- (e) To receive and approve the budget report (dated 19th June 2020)
- (f) To note the following payments:
 - (i) Mr Chris Pilkington, 2020-2021 Q1 salary, £422.90
 - (ii) HMRC, 2020-2021 Q1 PAYE income tax, £105.60
- (g) To approve the following payments:
 - (i) Mr Chris Pilkington, 2019-2020 Q3 expenses, amount to be tabled
 - (ii) Mr Chris Pilkington, 2019-2020 Q4 expenses, amount to be tabled
 - (iii) Diane Brown, Internal Audit Provision 2019-2020, £110
- (h) To receive an internal controls checks report and to decide on any action required
- (i) To appoint the internal auditor for the 2020/2021 financial year

10. CORRESPONDENCE

- (a) To note correspondence from Cobleys solicitors and to consider any action required
- (b) National Association of Local Councils, New Model Code of Conduct Consultation – To consider any response required

(c) Leeds City Council, West Yorkshire Devolution Deal Consultation – To consider any response required

11. ITEMS FOR THE AGENDA OF THE NEXT MEETING

To agree on items to be included on the agenda of the next meeting of the Council

12. DATE AND VENUE OF NEXT MEETING

To agree that the next meeting of the Council will take place virtually via Zoom on Wednesday 29th July 2020 at 7pm

CIRCULATION

Councillors A Taylor (Chairman), E Broughton, L Goodall, W Holleran, A O’Leary, P Parkes and C Woodall.

Chris Pilkington



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19th June 2020