

## LEDHAM PARISH COUNCIL

### **MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE LEDSTON LODGE EDUCATION CENTRE, NEW ROAD, LEDHAM ON WEDNESDAY 29<sup>th</sup> JUNE 2022**

**Present:** Councillors Chris Woodall (Chairman), Wes Holleran (Vice-Chairman), Emma Broughton, Lynda Goodall, Andrew O'Leary and Paddy Parkes.

**In Attendance:** Chris Pilkington (Clerk & Responsible Financial Officer) and one member of the public.

#### **22.64 APOLOGIES**

None.

#### **22.65 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**

##### **(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS' CODE OF CONDUCT**

There were no interests declared.

##### **(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS**

There were no requests for dispensations.

#### **22.66 PUBLIC PARTICIPATION SESSION**

There were no questions from the member of the public present.

#### **22.67 MINUTES OF MEETINGS**

##### **(a) DRAFT MINUTES OF THE ANNUAL PARISH MEETING HELD ON WEDNESDAY 18<sup>th</sup> MAY 2022**

The Clerk reported that he had not yet produced the draft minutes of the Annual Parish Meeting.

**RESOLVED:** That this be noted and the draft minutes presented to the next meeting of the Council.

##### **(b) MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 25<sup>th</sup> MAY 2022**

**RESOLVED:** That the minutes of the Annual Meeting of the Parish Council held on Wednesday 25<sup>th</sup> May 2022 be approved as an accurate record and signed by the chairman of the meeting.

**22.68 UPDATE OF ONGOING ISSUES AND CONSIDERATION OF FURTHER ACTION**

**(a) PARKING AT END OF NEWFIELD WOOD NEAR TO RSPB FAIRBURN INGS CENTRE AND SPEEDING ON NEWTON LANE**

The Chairman reported that he spoken with the RSPB and they had informed him that they were supportive of the speed limit on the road to be reduced for the sake of birdwatchers and others accessing the Ings from various points along the road. Parking was free at the Centre so there was no need for people to park along the road.

**RESOLVED:** That Leeds City Council be requested to lower the speed limit along Newton Lane.

**(b) CONDITION OF HANDRAILS ALONG HOLYROOD LANE**

The Clerk reported that the Estate had informed him that the handrails would be repaired or replaced over the summer.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(c) MAINTENANCE OF PATH NEXT TO ALL SAINTS CHURCH**

The Clerk reported that he had contacted Leeds City Council to ask when the various works would be done and he awaited a reply.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(d) FOOTPATH SIGNAGE IN THE PARISH**

The Clerk stated that he had nothing to report regarding this matter.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(e) FLOODING IN THE PARISH**

The Clerk stated that he had nothing to report regarding this matter.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(f) RIGHT OF WAY ON PARK LANE**

The Clerk reported that he had yet to contact the Estate about the signage on Park Lane.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(g) CHEQUERS INN, RENEWAL OF ASSET OF COMMUNITY VALUE STATUS**

The Clerk reported that he was still to submit the application to renominate the Chequers Inn as an asset of community value.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(h) QUEEN'S PLATINUM JUBILEE EVENTS – JUNE 2022**

Cllr Holleran reported that both events had gone well and that he had thanked the Estate for their support putting them on.

**RESOLVED:** That this be noted and pictures and videos of the events be placed on the Parish Council website.

**(i) CONDITION OF ROAD ON HOLYROOD LANE**

The Clerk reported that no further repairs had taken place to the road.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**22.69**

**PARISH COUNCIL MANAGED LAND AND PROPERTY**

**(a) PROVISION OF A DEFIBRILLATOR**

The Clerk reported that the weekly checks on the device had taken place and been logged on The Circuit. The Clerk reminded members of the forthcoming training on Saturday 16<sup>th</sup> July on how to use a defibrillator being delivered by the Yorkshire Ambulance Service. Six people had expressed an interest in attending and four places were still available on it.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

### **(b) JUBILEE GARDEN MAINTENANCE**

Cllr Parkes reported that he continued to maintain the garden on behalf of the Parish Council. As part of the Platinum Jubilee celebrations the Estate had arranged for the slabs in the garden to be replaced and a local company had provided replacement fencing.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

### **(c) CONDITION OF PARISH COUNCIL NOTICEBOARD**

Cllr O'Leary reported that the joiner had had a look at the noticeboard and no further repairs were required at the current time.

**RESOLVED:** That this be noted.

### **(d) MAINTAINANCE OF OTHER PARISH COUNCIL ASSETS**

The Clerk reported that there were no issues to raise about any of the other assets of the Parish Council.

**RESOLVED:** That this be noted.

## **22.70 PLANNING AND HIGHWAYS MATTERS**

### **(a) PLANNING APPLICATION 20/08078/FU/E, PART DEMOLITION, CONVERSION AND EXTENSION OF EXISTING AGRICULTURAL BUILDINGS TO ONE DWELLING SITE, WARREN HOUSE FARM, CLAYPIT LANE, LEDSHAM**

The Clerk reported that the application had been granted planning permission by Leeds City Council.

**RESOLVED:** That this be noted.

### **(b) PLANNING APPLICATION 21/03581/DPD, CHANGE OF USE OF AGRICULTURAL BUILDING TO THREE DWELLINGS, WARREN HOUSE FARM, CLAYPIT LANE, LEDSHAM**

The Clerk reported that the Estate had withdrawn the application but that they intended to submit another application at some point in the future.

**RESOLVED:** That this be noted.

### **(c) PLANNING APPLICATION 21/07458/LI/E, LISTED BUILDING APPLICATION FOR EXTERNAL REPAIRS TO STONE WALLS, AND INTERNAL REFURBISHMENT INCLUDING REPLACEMENT MECHANICAL AND ELECTRICAL, GENERAL**

**REPAIRS AND FULL REDECORATION, MANOR FARM, NEWFIELD LANE, LEDSHAM**

The Clerk reported that the application had yet to be determined by Leeds City Council.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(d) PLANNING APPLICATION 22/00021/FU, CONVERSION OF BARN TO THREE DWELLINGS, DEMOLITION OF MODERN AGRICULTURAL BUILDINGS AND ERECTION OF THREE DWELLINGS, CREATION OF NEW ACCESS AND ASSOCIATED DRAINAGE, MANOR FARM, NEWFIELD LANE, LEDSHAM**

The Clerk reported that the application had yet to be determined by Leeds City Council.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(e) PLANNING APPLICATION 22/00022/LI, LISTED BUILDING APPLICATION FOR CONVERSION OF BARN TO THREE DWELLINGS, DEMOLITION OF MODERN AGRICULTURAL BUILDINGS AND ERECTION OF THREE DWELLINGS, CREATION OF NEW ACCESS AND ASSOCIATED DRAINAGE, MANOR FARM, NEWFIELD LANE, LEDSHAM**

The Clerk reported that the application had yet to be determined by Leeds City Council.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(f) PLANNING APPLICATION 22/01455/FU, ERECTION OF GREENHOUSE, LAND TO REAR OF OLD SCHOOL HOUSE, HOLYROOD LANE, LEDSHAM**

The Clerk reported that the application had yet to be determined by Leeds City Council.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**(g) PLANNING APPLICATION 22/03692/CLP, CERTIFICATE OF PROPOSED LAWFUL DEVELOPMENT FOR A SINGLE STOREY EXTENSION TO REAR; DORMER WINDOW TO REAR; INSERTION OF PATIO DOORS; ALTERATIONS TO EXISTING GROUND AND FIRST FLOOR FENESTRATION; AND ALTERATIONS TO HARD LANDSCAPING, BRANTWOOD, CLAYPIT LANE, LEDSHAM**

**RESOLVED:** That no response be made and an update provided to the next meeting of the Council.

**(h) PLANNING APPLICATION (SELBY) 2019/0547/EIA, PROPOSED CONSTRUCTION OF A MOTORWAY SERVICE AREA, LAND AT LUMBY, SOUTH MILFORD, LEEDS**

The Clerk reported that the application had yet to be determined by Selby District Council.

**RESOLVED:** That this be noted and an update provided to the next meeting of the Council.

**22.71 PARISH MATTERS**

It was agreed to defer consideration of agenda item 8(a) until after the agenda item on correspondence.

**(b) MONIES LEFTOVER FROM THE 2018 ARMISTICE CELEBRATIONS**

**RESOLVED:** That the £245.95 leftover from the 2018 Armistice Celebrations be donated half to the Royal British Legion and half to Help for Heroes.

**(c) FUTURE SUPPORT FOR CHURCHYARD MAINTENANCE, PUBLIC CLOCK MAINTENANCE AND PUBLIC LIGHTING PROVISION AT ALL SAINTS CHURCH**

The Clerk presented information received from the Parochial Church Council about the annual costs to them of churchyard maintenance, public clock maintenance and public lighting at the Church.

**RESOLVED:** That this be noted and the level of grants made by the Parish Council made for churchyard maintenance, public clock maintenance and public lighting at the Church reviewed as part of the budget setting process for 2023/2024.

**(d) PARISH COUNCIL WHATSAPP GROUP**

**RESOLVED:** That an official whatsapp group not be set up and official communications continue to be from the Clerk via e-mail or other methods but that councillors were free to set up an informal group amongst themselves to share information.

**22.72 MEETINGS**

**(a) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS LEEDS BRANCH MEETING – TUESDAY 21<sup>st</sup> JUNE 2022**

Cllrs Goodall and Parkes had represented the Council at the meeting and Cllr Goodall reported back on what had taken place at it. Jon Crossley and Nick Fawcett had been re-elected as the Chairman and Vice-Chairman of the branch respectively, the details of the forthcoming YLCA conference on 23<sup>rd</sup> September had been discussed along with the Government's Levelling Up Bill and the recent Jubilee celebrations. The Director of Development at Leeds City Council was to be asked to attend the next branch meeting.

**RESOLVED:** That the report be noted with thanks.

**(b) LEEDS CITY COUNCIL OUTER EAST COMMUNITY COMMITTEE – TUESDAY 28<sup>th</sup> JUNE 2022**

The Parish Council had not been represented at the meeting and so no report was available from it.

**RESOLVED:** That this be noted.

**22.73 FINANCIAL MATTERS**

**(a) BANK RECONCILIATION FOR MAY 2022 AND EXAMINATION OF BANK STATEMENTS**

**RESOLVED:** That the bank reconciliation and examination of the bank statements be noted.

**(b) BUDGET REPORT (DATED 24<sup>th</sup> JUNE 2022)**

**RESOLVED:** That the report be noted.

**(c) PAYMENTS FOR NOTING**

- (i) Mr Chris Pilkington, 2022-2023 Q1 Salary, £442.10
- (ii) HMRC, 2022-2023 Q1 PAYE, £110.40

**RESOLVED:** That the payments be noted.

**(d) PAYMENT FOR APPROVAL**

- (i) Mr Chris Pilkington, Card and present for Mrs Audrey Taylor, £52.50

**RESOLVED:** That the payment be approved.

**(e) INTERNAL CONTROL CHECKS**

The Clerk reported that internal control checks had taken place before the meeting and no problems had been identified. The VAT claim for 2021-2022 had yet to be made.

**RESOLVED:** That this be noted, the VAT claim made, and internal control checks be carried out before the next meeting of the Council.

**22.74 CORRESPONDENCE**

**(a) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS, INVITATION TO YORKSHIRE DAY CELEBRATIONS – MONDAY 1<sup>st</sup> AUGUST 2022**

**RESOLVED:** That the Parish Council not attend the celebrations.

**(b) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS CONFERENCE – FRIDAY 23<sup>rd</sup> SEPTEMBER 2022**

**RESOLVED:** That the details of the conference be noted.

**(c) LEEDS CITY COUNCIL – TREE PLANTING IN LEEDS**

The Clerk reported that Leeds City Council was contacting local landowners as part of the White Rose Forest project to encourage tree planting. It was felt that the Estate should be made aware of the project as they were the major landowner in the parish.

**RESOLVED:** That the correspondence be noted and forwarded on to the Estate.

**22.75 PARISH MATTERS (CONTINUED)**

**(a) CASUAL VACANCY ON PARISH COUNCIL**

The member of the public present, Mr Carl Sanchez, was asked whether he was interested in joining the Parish Council having now had the opportunity to watch a meeting. He indicated that he was.

**RESOLVED:** That Mr Carl Sanchez be co-opted on to the Parish Council and that he sign his declaration of acceptance of office form at the end of the meeting.

**22.76 ITEMS FOR THE AGENDA OF THE NEXT MEETING**

**RESOLVED:** That setting a date for the next village tidy up day be placed on the agenda of the next meeting of the Council.

**22.77 DATE AND VENUE OF NEXT MEETING**

**RESOLVED:** That the next meeting of the Parish Council take place on Wednesday 27<sup>th</sup> July 2022 at 7pm at the Ledston Lodge Education Centre, New Road, Ledsham.

Chris Pilkington PSLCC  
Clerk & Responsible Financial Officer  
Ledsham Parish Council  
22<sup>nd</sup> July 2022