

LEDHAM PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ONLINE ON WEDNESDAY 30th SEPTEMBER 2020

Present: Councillors Audrey Taylor (Chairman), Chris Woodall (Vice-Chairman), Emma Broughton, Lynda Goodall, Wes Holleran, Andrew O'Leary and Paddy Parkes.

In Attendance: Chris Pilkington (Clerk & Responsible Financial Officer)

20.59 APOLOGIES

None.

20.60 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

(a) TO RECEIVE DISCLOSURES BY MEMBERS OF ANY DISCLOSABLE PECUNIARY INTERESTS FOR THE PURPOSES OF SECTION 31 OF THE LOCALISM ACT 2011 AND ANY OTHER RELEVANT INTERESTS UNDER THE MEMBERS' CODE OF CONDUCT

There were no interests declared.

(b) TO RECEIVE AND DECIDE UPON REQUESTS FOR DISPENSATIONS TO COUNCILLORS TO TAKE PART IN DISCUSSIONS AND VOTES WHERE THEY HAVE DECLARED DISCLOSABLE PECUNIARY INTERESTS

There were no requests for dispensations.

20.61 PUBLIC PARTICIPATION SESSION

No members of the public were present.

20.62 MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 29th JULY 2020

RESOLVED: That the minutes of the meeting of the Parish Council held on Wednesday 29th July 2020 be approved as an accurate record and signed by the chairman of the meeting.

20.63 UPDATE OF ONGOING ISSUES AND CONSIDERATION OF FURTHER ACTION

(a) PROVISION OF A DEFIBRILLATOR

The Clerk reported at the request of the electrician he was clarifying a couple of matters relating that the defibrillator and its installation with BT.

RESOLVED: That this be noted and an update provided to the next meeting of the Parish Council.

(b) SPEEDING THROUGH THE VILLAGE

The Clerk reported that he understood the matter was with the legal department at Leeds City Council prior to the commencement of the formal public consultation.

RESOLVED: That this be noted and an update provided to the next meeting of the Parish Council.

(c) PROPOSED MOTORWAY SERVICE AREA AT LUMBY, SOUTH MILFORD

The Clerk reported that the application had still yet to be determined by Selby District Council.

RESOLVED: That this be noted and an update provided to the next meeting of the Parish Council.

(d) PLANS BY WHELER FOUNDATION FOR THE FUTURE OF ITS LAND AND PROPERTY

The Clerk reported that the Estate had yet to submit their planning applications for the proposed developments in the village but that one was understood to be imminent.

RESOLVED: That this be noted and an update provided to the next meeting of the Parish Council.

(e) PARKING AT END OF NEWFIELD WOOD NEAR TO RSPB FAIRBURN INGS CENTRE

The Clerk reported that he had contacted Leeds City Council about reducing the speed limit along the road and ideas to discourage parking and a response was awaited.

RESOLVED: That this be noted and an update provided to the next meeting of the Parish Council.

(f) CONDITION OF HANDRAILS ALONG HOLYROOD LANE

The Clerk reported that the Estate would be undertaking the repair or replacement of the handrails either this year or next Spring.

RESOLVED: That this be noted and an update provided to the next meeting of the Parish Council.

20.64 PARISH MATTERS

(a) WORKS TO PROTECTED TREES APPLICATION 20/05739/TR, T1 ASH – FELL DUE TO SUSPECTED CHALARA FRAXINEA, DROPPING LIMBS ONTO OUTSIDE NEAR MEMBERS OF THE PUBLIC, CHEQUERS INN

The Clerk reported that this application had come between the last meeting of the Council and this one and that using his delegated powers he had, after consulting with councillors, raised no objection with Leeds City Council to the works being carried out.

RESOLVED: That this be noted.

(b) RECRUITMENT OF NEW GARDENER TO MAINTAIN THE JUBILEE GARDEN

It was noted that with the retirement of the current gardener at the end of the year the recruitment of a new gardener was required.

RESOLVED: That members of the Council contact the Clerk with suggestions for a new gardener.

(c) YORKSHIRE LOCAL COUNCILS ASSOCIATIONS LEEDS BRANCH MEETING – TUESDAY 20th OCTOBER 2020

The Clerk reported that the branch meeting would be taking place virtually on Tuesday 20th October 2020. Cllrs Goodall and Taylor would be representing the Council at the meeting.

RESOLVED: That this be noted.

20.65 POLICIES

(a) ACTION PLAN FOR THE PARISH COUNCIL

The Clerk presented a draft action plan for the Council.

RESOLVED: That the action plan as presented be adopted by the Parish Council.

(b) TRAINING POLICY FOR THE PARISH COUNCIL

The Clerk presented a draft training policy for the Council.

RESOLVED: That the training policy as presented be adopted by the Parish Council.

(c) LOCAL COUNCIL AWARD SCHEME

The Clerk reported that with the adoption of the action plan and training policy the Council now met all the criteria required to achieve foundation level accreditation under the Local Council Award Scheme.

RESOLVED: That the Parish Council meets all the criteria required to achieve foundation level accreditation under the Local Council Award Scheme and that an application for accreditation be submitted.

20.66

FINANCIAL MATTERS

(a) BANK RECONCILIATIONS (DATED 1st AUGUST 2020 AND 1st SEPTEMBER 2020) AND EXAMINATION OF BANK STATEMENTS

RESOLVED: That the bank reconciliations be noted.

(b) BUDGET REPORT (DATED 25th SEPTEMBER 2020)

RESOLVED: That the report be noted.

(c) INCREASE IN WEEKLY ALLOWANCE PAYABLE TO THE CLERK

The Clerk reported that the tax free weekly allowance available to employees who work from home to cover utility and other costs had increased from £4 to £6 a week as of 1st April 2020 and asked that this be applied to his work as the Clerk.

RESOLVED: That the weekly allowance payable to the Clerk be increased from £4 a week to £6 a week and backdated to start from 1st April 2020.

(d) PAYMENTS FOR NOTING

- (i) Clare Johnson, Jubilee Garden Maintenance, £35
- (ii) Chris Pilkington, Q2 Salary, £492.30
- (iii) HMRC, Q2 PAYE Income Tax, £123.20

RESOLVED: That the payments be noted.

(e) INTERNAL CONTROL CHECKS

The Clerk reported that internal control checks had been carried out remotely prior to the meeting and no issues of concern had been identified. It had been noted that once conditions relating to the coronavirus allowed it

the relevant bank statements and invoices would need signing by the relevant councillors.

RESOLVED: That this be noted and internal control checks be carried out before the next meeting of the Council.

20.67 CORRESPONDENCE

(a) GOVERNMENT CONSULTATION ON PLANNING FOR THE FUTURE WHITE PAPER

RESOLVED: That the consultation be noted.

(b) GOVERNMENT CONSULTATION ON CHANGES TO THE CURRENT PLANNING SYSTEM

RESOLVED: That the consultation be noted.

(c) GOVERNMENT CONSULTATION ON TRANSPARENCY AND COMPETITION – DATA AND LAND CONTROL

RESOLVED: That the consultation be noted.

20.68 ITEMS FOR THE AGENDA OF THE NEXT MEETING

No matters were identified for inclusion on the agenda of the next meeting additional to matters already discussed earlier in the meeting.

20.69 DATE AND VENUE OF NEXT MEETING

RESOLVED: That the next meeting of the Parish Council take place on Wednesday 28th October 2020 at 7pm via Zoom.

Chris Pilkington PSLCC
Parish Clerk/RFO to Ledsham Parish Council
24th October 2020