

LEDSTON PARISH COUNCIL

NOTICE OF A MEETING OF THE COUNCIL

You are hereby summoned to attend a meeting of Ledston Parish Council to be held at the **Ledston Lodge Education Centre, New Road, Ledsham, LS25 5LU** on **Tuesday 31st August 2021** commencing at **7pm** for the purpose of transacting the following business.

AGENDA

- 1. APOLOGIES**
To receive apologies for absence and to approve reasons for absence
- 2. DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS**
 - (a) To receive disclosures by members of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and any other relevant interests under the Members' Code of Conduct
 - (b) To receive and decide upon requests for dispensations to councilors to take part in discussions and votes where they have declared disclosable pecuniary interests
- 3. PUBLIC PARTICIPATION SESSION**
To receive questions, comments, and suggestions for items for further consideration by the Parish Council from members of the public
- 4. PARISH COUNCIL MEETINGS**
To receive and confirm the minutes of the meeting of the Parish Council held on Monday 5th July 2021
- 5. GOVERNANCE MATTERS**
 - (a) To co-opt to fill two ordinary vacancies on the Parish Council following the uncontested elections to it on Thursday 6th May 2021
 - (b) To receive information from PKF Littlejohn regarding the 2019/2020 Annual Governance & Accountability Return and to consider any action required
 - (c) To agree the process and timescale for the recruitment of a permanent Clerk & Responsible Financial Officer
- 6. FINANCE MATTERS**
 - (a) To receive and approve the bank reconciliations for June 2021 and July 2021 and to the bank statements
 - (b) To receive a budget update and to consider any action required (dated 25th August 2021) examine
 - (c) To approve the following payments:
 - (i) Mr Mark Whiteley, grasscutting of recreation ground, £100
 - (ii) PKF Littlejohn, 2019/2020 external audit costs, £336

- (d) To receive an internal controls checks report and to decide on any action required
- (e) Grantscape, Caird Peckfield Community Fund – To receive an update regarding a grant application and to consider any action required

7. PARISH MATTERS

- (a) To note the draft minutes of the Annual Parish Meeting held on 17th May 2021 and to consider any action required
- (b) To receive an update regarding the play equipment at the Lady Elizabeth Hastings School and to consider any action required
- (c) To receive an update regarding flooding issues in the parish and to consider any action required
- (d) To receive an update regarding the future of Ledston Hall and to consider any action required
- (e) To receive an update relating to the noticeboards in the parish and to consider any action required
- (f) To consider the farming arrangements of Fairfields and any action required
- (g) To receive an update regarding options for a Parish Council website and e-mail account and to consider any action required
- (h) To consider flytipping and littering issues in the parish and any action required
- (i) To agree arrangements for the maintenance and checks of the defibrillator
- (j) To consider the condition of trees in the parish and any action required

8. LEDSTON LUCK RECREATION AND SPORTS GROUND CHARITY

- (a) To receive an update regarding the relationship between the Parish Council and the Ledston Luck Recreation and Sports Ground Charity and to consider any action required
- (b) To receive an update regarding the ROSPA play inspection report of September 2020 and to consider any action required

9. ALLOTMENTS

- (a) To receive a report on the collection of rental income from the allotments and to consider any action required
- (b) To agree the rent charges for the 2022/2023 financial year
- (c) To consider the revision of the model tenancy agreement of the Council
- (d) To consider any action required regarding an unworked plot

10. CORRESPONDENCE

- (a) Leeds City Council, Gambling Act 2005 Licensing Policy Public Consultation – To consider any response required
- (b) Yorkshire Local Councils Associations Remote Conference, 17th September 2021 – 18th September 2021 – To consider any response required
- (c) Leeds City Council Local Plan Update: Scoping Document Consultation (Regulation 18), Your Neighbourhood, Your City, Your Planet – To consider any response required

(d) Quickline Communications Ltd, Wireless broadband mast at Ledston Luck Enterprise Park – To consider any response required

11. ITEMS FOR THE AGENDA OF THE NEXT MEETING

To agree on items to be included on the agenda of the next meeting of the Council

12. DATE AND VENUE OF NEXT MEETING

To agree that the next meeting of the Council will take place on Monday 4th October 2021 at 7pm at the Lady Elizabeth Hastings School, Green Lane, Ledston.

CIRCULATION

Councillors W Jones, B Kirk and A Walker.

Chris Pilkington



Clerk & Responsible Financial Officer to Ledston Parish Council
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25th August 2021